

Royal Palm Charter School Middle School

In this form, we have included the policies and guidelines that we want to reiterate for each middle school student. This document is not inclusive of all of the policies for Royal Palm Charter School. Please refer to the Royal Palm Charter School Handbook for more detailed information and comprehensive list of policies and procedures.

Attendance Policy: A child with more than 9 unexcused absences per semester may be retained (not promoted) for the current school year. Please refer to Royal Palm’s Student Handbook for more detailed information regarding Truancy Reporting. Regular attendance is necessary and the student is responsible for all material covered in the course regardless of absences for any reason.

Tardiness/Early Removal: Promptness is important and expected. Students who have five unexcused tardies will be assigned an after school thirty minute detention each time they have five unexcused tardies. **Five unexcused tardies within nine weeks is considered 1 unexcused absence and nine unexcused absences can lead to retention in the current grade.** Please try to avoid early dismissal unless absolutely necessary.

Late/Makeup Work: **Classwork/homework turned in one day late will receive ½ credit.** Assignments will not be accepted for partial credit after one day late. Students who fail to complete three homework assignments within a nine week period may receive a detention. **School work that is missed for excused absences must be made up within the same number of school days missed.** Any work missed due to an unexcused absence **will not be accepted for credit.** An unexcused absence is one of the following: a vacation and any days missed without a parent/doctor’s note after 3 consecutive days of not attending school. A parent note will not count after three days.

Exams: The mid-term and final semester exams or projects will be due or presented on the day typically assigned for exams. No exam can be taken in advance.

EOC Exam: Students will be required to take the State of Florida End of Course Exams in 7th Grade Civics and Algebra and Geometry.

Grading Scale:

A	90-100
B	80-89
C	70-79
D	60-69
F	0-59

Important Information:

Homework Requirements: For you to do well in this class, it is important to complete all of the assigned homework in a timely fashion. The Modified Homework Schedule is assigned by subject/day: Monday & Wednesday—Math and Science. Tuesday and Thursday—Reading and History. Life Management, Critical Thinking and Career Research will be assigned twice a week. Students will still be required to study for tests and work on assigned projects outside of the modified homework schedule.

Plagiarism: Failure to give credit to outside sources constitutes plagiarism. It is not acceptable on any assignment to portray work as your own if it is not. Students will be asked to redo the assignment, or could possibly receive 0 credit for the assignment.

Cheating: Cheating is not acceptable in any class. If a student is caught cheating, they will receive a 0 on the test or assignment. Their parent will be notified. Continued cheating may result in suspension.

Receiving Help On Assignments: It is important for the teachers to understand what your child is or is not learning. All assignments must be completed by the student. We ask that if you help your child with his/her assignment, that you document that on the assignment.

Cell Phones: Royal Palm Charter School students may have, in their possession, a cellular phone. They will be required to sign a “Cell Phone Contract” that states that they are to put their cell phone in the designated “Cell Hotel” area at the beginning of each class. If a student is caught using their cell phone in class, consequences are as follows:

- First Offense—teacher will confiscate the cell phone and return to the student at the end of the day. Parents will be notified.
- Second Offense—teacher will confiscate the cell phone and the student’s parent or guardian will be required to pick the cell phone up at the end of the day.
- Third Offense—student will not be allowed to bring the cell phone to school. The student will receive a detention.

Uniform/Dress Code Requirements: All middle school students are required to wear their Royal Palm Uniform every day. The Middle School Uniform is a blue polo with khaki pants, skirts or shorts. They may wear their blue RP PE shirt on Tuesdays and Thursdays. When they are wearing their uniforms and need a jacket, they are to have a Royal Palm Uniform Jacket. Students should wear a belt as needed and must have their shirt tucked in at all times. Students not in uniform will be sent to the office and must call a parent or guardian. Parents will either bring acceptable attire, or students will be sent home. This will be an unexcused absence. Students who violate the uniform policy with regards to tucking in their shirts is as follows:

- First offense—redirection. Student will be warned to tuck in their shirt to avoid further consequences. Parent will be notified.
- Second Offense—student will be directed to tuck in their shirt and will receive a detention. Parent will be notified.
- Third Offense—student will receive a one day suspension. Parent will be notified.
- Additional Offenses—student will be sent home from school.

Free Dress Day: Students may wear their Green Leadership/Spirit shirt and jeans on Fridays. Weather permitting, they may wear their Royal Palm Jackets, too. **At no time are students permitted to wear a jacket/shirt with a hood or hoodie—if a student wears a hoodie to school the teacher will take the hoodie and return it to the student at the end of the day. Students are also prohibited from wearing pants with holes in the legs above the knee.**

Student Discipline & Rules:

Zero Tolerance Rules - Consequences:

- Fighting or physical violence will not be tolerated. Students will receive a minimum of one (1) day suspension for any physical violence toward another student. *Parents may initiate their rights to pursue criminal charges or damages towards the student and his or her family at their own discretion.*
- Chewing Gum – Automatic detention
- Ear bud/headphones – Confiscation/Parent pick up (unless for class use)
- Food/drink – Gets thrown away. Water only.
- No sitting on tables.

General Classroom Rules:

- Respect yourself, others, and your school
- Enter the room appropriately and remain seated
- Raise your hand for permission to speak
- Follow all procedures as directed by the middle school teachers.

Consequences (depending on the severity and situation different actions may result):

- Use of profanity (a slip of the tongue) not directed towards anyone will result in a teacher given re-directive and **no other consequence.**
- Use of profanity towards another student or staff member, will result in a detention.
- Unwelcomed insults among peers (bullying not being involved) will result in a redirection by the teacher and if continued the students will be referred to the office. The severity of the situation will be weighed. The student's behavior pattern will be taken into account and consequences could vary from a verbal warning to a more progressive consequence of a one (1) day suspension.
- Disrespect (rudeness) or insubordination (disobedience) by a student towards staff may result in an automatic two (2) day suspension. Disrespect towards administration may result in a three (3) day suspension. No make-up work will be given. Student absence due to suspension is unexcused.
- Food fights in the school cafeteria may result in a three (3) day lunch suspension.
- Elopement from class will result in being sent home for the day.
- Elopement off campus results in a call to law enforcement and a one day suspension for the following school day.
- Theft of property will result in a one (1) day suspension.
- Vandalism of property will result in a two (2) day suspension and repayment for damages.
- Make-up work will only be provided to students with an excused absence.

Please read, then sign and return this page to the homeroom teacher. Thank you!

By signing this, you have read through the policies and guidelines outlined in this packet and pledge to abide by its contents, along with the school's policies, which can be found in the student handbook. Royal Palm will also follow the guidelines in place set by Brevard County for discipline and code. By signing this you are committing to follow those rules and regulations as well.

Student Signature: _____ **Date:** _____

Parent Signature: _____ **Date:** _____

Students with Cell Phones: Cell Phone Contract

By signing this contract, I agree that I will put my cell phone in the "Cell Hotel" in each one of my classes. Further, my signature indicates that I have read and understand the cell phone policy for Royal Palm Charter school and I will abide by that policy.

Name	Make	Model	Cell phone number
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Student Signature: _____ **Date:** _____

Parent Signature: _____ **Date:** _____